

# The Castlefield Funds OEIC

## OEIC Application Form



Please complete in **BLOCK CAPITALS**, using **BLUE or BLACK INK** and **RETURN TO** your Authorised Financial Adviser, or to:  
Premier Portfolio Managers Limited, Po Box 55736, 50 Bank Street, Canary Wharf, London E14 1BT.

Please make all **CHEQUES PAYABLE** to: Premier Portfolio Managers Limited.

**For Direct Investment Only.** If you wish to open an Individual Savings Account (ISA), please complete the Premier Castlefield Funds ISA Application Form.

### 1. Personal Details - It is possible to have up to 4 joint applicants.

If you are an existing Premier account holder, please quote your reference number:

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**1st Applicant/Trustee Title:**

First name(s) in full:

Surname (family name):

Permanent residential address:

Postcode:

Date of birth (DD/MM/YYYY):

D	D	/	M	M	/	Y	Y	Y	Y
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Email address:

Phone numbers (Inc STD code):

Daytime:

Evening:

**Personal Identifier:**

Place and country of birth:

Please provide your own personal security question and answer which will be required each time you telephone for information on your account.

(for example "what was the name of my first school", "what is my mother's first name", "The name of my first pet" or "What is the name of your favourite childhood friend?")

Security question:

Security answer:

**2nd Applicant/Trustee Title:**

First name(s) in full:

Surname (family name)

Permanent residential address:

Postcode:

Date of birth (DD/MM/YYYY):

D	D	/	M	M	/	Y	Y	Y	Y
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Email address:

Phone numbers (Inc STD code):

Daytime:

Evening:

**3rd Applicant/Trustee Title:**

First name(s) in full:

Surname (family name):

Permanent residential address:

Postcode:

Date of birth (DD/MM/YYYY):

D	D	/	M	M	/	Y	Y	Y	Y
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Email address:

Phone numbers (Inc STD code):

Daytime:

Evening:

**4th Applicant/Trustee Title:**

First name(s) in full:

Surname (family name):

Permanent residential address:

Postcode:

Date of birth (DD/MM/YYYY):

D	D	/	M	M	/	Y	Y	Y	Y
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Email address:

Phone numbers (Inc STD code):

Daytime:

Evening:

**Trust Name/Designation**

Trust Name or Designation if appropriate (maximum 15 characters)

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Purchases for children must be registered in the name of an adult designated with the name of the child.

**2. Applicant Identity Verification**

**Money Laundering Regulations 2007:**

Under these regulations there is a legal requirement to prove the identity of people who wish to make an investment. You may therefore be asked for some evidence of your identity and date of birth. This will normally be a passport or similar form of identity check together with proof of address from a recent utility bill (not a mobile telephone bill). Electronic checking systems may be used to verify identity. Please note that where a payment is made by a Building Society cheque or Bankers Draft, confirmation of the account from where the funds originate must be provided.

**Do you have an Authorised Financial Adviser?**

Yes, your Authorised Financial Adviser should complete section 9.  No, please complete the following Applicant Identity Verification section.

If you are investing directly without the services of a UK Authorised Financial Adviser we will need to verify your identity. We need to see certified copies\* of either your current passport or full driving licence, and a recent (within the last three months) bank statement or utility bill (not a mobile telephone bill) showing your current address.

**This applies to every applicant named in section 1. \*copies must be certified by either a solicitor, accountant, or your bank/building society manager.**

**Please tick both boxes below to confirm that the relevant identity check documents are enclosed.**

Proof of identity:  Copy of passport **or** full driving licence (If you **do not** have a passport/full driving licence, please contact us on 0845 6056363 to discuss other documentation which may be acceptable as proof of identity.)  
Proof of address:  Bank statement **or** utility bill

If certified copies are included with this application pack, please complete the following details for the person(s) certifying the documents  
(continue on a separate sheet if necessary):

**1st Applicant/Trustee**

Certified by: Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Postcode: \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Telephone number: \_\_\_\_\_

**2nd Applicant/Trustee**

Certified by: Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Postcode: \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Telephone number: \_\_\_\_\_

**3rd Applicant/Trustee**

Certified by: Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Postcode: \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Telephone number: \_\_\_\_\_

**4th Applicant/Trustee**

Certified by: Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Postcode: \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Telephone number: \_\_\_\_\_

### 3. Fund Choice

Please choose which Funds you wish to invest in and insert an amount in the appropriate box(es) below. You can invest with a lump sum amount. If you wish to invest in General Shares, you can also choose to make monthly contributions. Monthly contributions are only available for General Shares only.

Minimum investment: £500 lump sum for General Shares, £250,000 lump sum for Institutional Shares and £500 lump sum for Charity Shares. For monthly contributions in General Shares the minimum investment is £50 monthly per Fund.

Premier Castlefield Funds OEIC	Lump sum	Monthly*
Global Equity Fund - General Accumulation Shares	£	£
Global Equity Fund - General Income Shares	£	£
Global Equity Fund - Institutional Accumulation Shares	£	
Global Equity Fund - Institutional Income Shares	£	
Global Equity Fund - Charity Accumulation Shares**	£	
Global Equity Fund - Charity Income Shares**	£	
Monthly Equity Income Fund - General Accumulation Shares	£	£
Monthly Equity Income Fund - General Income Shares	£	£
Monthly Equity Income Fund - Institutional Accumulation Shares	£	
Monthly Equity Income Fund - Institutional Income Shares	£	
Monthly Equity Income Fund - Charity Accumulation Shares**	£	
Monthly Equity Income Fund - Charity Income Shares**	£	
UK Alpha Fund - General Accumulation Shares	£	£
UK Alpha Fund - General Income Shares	£	£
UK Alpha Fund - Institutional Accumulation Shares	£	
UK Alpha Fund - Institutional Income Shares	£	
UK Equity Fund - General Accumulation Shares	£	£
UK Equity Fund - General Income Shares	£	£
UK Equity Fund - Institutional Accumulation Shares	£	
UK Equity Fund - Institutional Income Shares	£	
UK Equity Fund - Charity Accumulation Shares**	£	
UK Equity Fund - Charity Income Shares**	£	
UK Smaller Companies Fund - General Accumulation Shares	£	£
UK Smaller Companies Fund - General Income Shares	£	£
UK Smaller Companies Fund - Institutional Accumulation Shares	£	
UK Smaller Companies Fund - Institutional Income Shares	£	
<b>TOTAL</b>	£	£

\*Monthly contributions must be rounded in £10 amounts. If you have chosen monthly contributions, please complete the direct debit instructions in section 7 and ensure that a cheque, made payable to Premier Portfolio Managers Limited, is submitted with this application form to represent the first contribution. Contributions will be collected from your bank account on the 1st working day of the month.

\*\*Only available for Registered Charities.

**Accumulation Shares:** Your share of the net income of the Fund is automatically reinvested on your behalf at a minimal cost. The amount of the reinvested income is reflected in the increased price of each accumulation share.

**Income Shares:** Your share of the net income of the Fund is paid to you in cash unless you have elected to reinvest the income, whereby additional shares will be purchased at a minimal cost. If you have chosen income shares, please complete section 4.

#### 4. Income Payments

Please choose how you would like to receive any income generated from your investment.

If you do not tick either of these boxes, your net income will automatically be reinvested.

Income sent direct to your bank/building society  Please ensure that you complete your bank account details in section 6.  
Income reinvested to purchase more shares

#### 5. Income Withdrawal by Share Encashment

You can choose to receive a monthly cash amount by encashing some of the shares in your investment. Please ensure you complete your bank account details in section 6. Please choose where you want your cash withdrawn from and insert the amount in the appropriate box(es) below (minimum £50 per Fund and per investment option, per month to the nearest whole pound).

##### Premier Castlefield Funds OEIC

##### Monthly income withdrawal

Global Equity Fund - General Accumulation Shares	£
Global Equity Fund - General Income Shares	£
Global Equity Fund - Charity Accumulation Shares**	£
Global Equity Fund - Charity Income Shares**	£
Monthly Equity Income Fund - General Accumulation Shares	£
Monthly Equity Income Fund - General Income Shares	£
Monthly Equity Income Fund - Charity Accumulation Shares**	£
Monthly Equity Income Fund - Charity Income Shares**	£
UK Alpha Fund - General Accumulation Shares	£
UK Alpha Fund - General Income Shares	£
UK Equity Fund - General Accumulation Shares	£
UK Equity Fund - General Income Shares	£
UK Equity Fund - Charity Accumulation Shares**	£
UK Equity Fund - Charity Income Shares**	£
UK Smaller Companies Fund - General Accumulation Shares	£
UK Smaller Companies Fund - General Income Shares	£
<b>TOTAL</b>	£

\*\*Only available for Registered Charities.



## 8. The Declaration and Authority

I/We apply to make the investment(s) in the fund(s) specified. I/We enclose a cheque(s) for the amount(s) stated overleaf made payable to Premier Portfolio Managers Limited. I have received, read and understood the relevant Composite Simplified Prospectus Document.

### Data Protection Act 1998:

I agree to the following:

- The information you provide on your application form (or subsequently) will be held and processed by Premier Portfolio Managers Limited (a subsidiary of Premier Asset Management Limited) as data controller for the purposes of the Data Protection Act 1998.
- We may hold and process information for the administration of the service(s) for which you are currently applying or may apply for in future, for the operation of your investment in units or shares (including e.g. for registration and distribution purposes), for the purposes of statistical analysis, and the marketing of goods or services by this company or other companies in the Premier Asset Management Marketing Group.
- If you do not want your personal data to be used for marketing purposes, please tick this box.
- We may transfer information to other companies in the Premier Asset Management Marketing Group and to third party agents of such companies or of this company for any of the above purposes.
- Where a financial adviser acts on your behalf, we will disclose information concerning your investment to that financial adviser.
- Save as noted above, we will not provide to any other third party any information relating to you, unless you have given your consent or unless we are required to do so by law.
- You are entitled to request details of information we may hold about you upon payment of a fee and to require us to correct any inaccuracies in your personal data.

### Declaration for Trustees:

We, the undersigned have received and read the relevant Composite Simplified Prospectus Document of the relevant OEIC(s). We appoint Premier Portfolio Managers Limited under the power and authority given to us by the Trust Deed and we delegate to Premier Portfolio Managers Limited the investment of the Trust property (and authorise them to sub-delegate) delivered to Premier Portfolio Managers Limited from time to time on the terms described in the Composite Simplified Prospectus Document. We hereby represent and warrant that we are empowered by the said Trust Deed to delegate our function in the manner described above.

Please submit a certified copy of the Trust Deed with this application in order for us to verify the signature(s) of the Trustee(s).

1st Applicant/Trustee	Signature:	Date:	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2nd Applicant/Trustee	Signature:	Date:	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3rd Applicant/Trustee	Signature:	Date:	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4th Applicant/Trustee	Signature:	Date:	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

We may only accept Powers of Attorney (original or certified copy) due to physical or mental incapacity. For physical incapacity it must be accompanied by a written declaration by the person signing the application. A draft declaration can be obtained from Premier Portfolio Managers Limited. In the case of mental incapacity, the Power of Attorney must be registered and stamped by the Court of Protection.

If the application is for a trust investment, we may need to verify the identity of all trustees, depending on the Trust Deed. Please enclose the Trust Deed with this application.

## 9. Financial Adviser Details - to be completed by your Financial Adviser

### Financial Adviser Stamp

FSA number: \_\_\_\_\_

Special Commissions Terms (if applicable): \_\_\_\_\_

Please indicate if this business was:

advised       non-advised

Financial Advisers please complete the following section for all applicants (*please copy this page if necessary before completing*)

First Applicant:      Date of commencement of business relationship (DD/MM/YYYY):   /   /

I certify that: (*please tick as appropriate*)

1. I have verified the identity of the Applicant in accordance with the Money Laundering Regulations 2007 and confirm that documentary evidence has been obtained and identity checks have been undertaken to confirm that the Applicant's name, address and date of birth as shown in section 1 are correct AND the details of the underlying records of identity are as described below (document name + detail + date e.g. driving licence SMITH625085JT4EG, electricity bill 30.11.07 cus ref 1245678):

*Certified Copy Attached*

Proof of identity: _____	
Proof of residency: _____	
Proof of date of birth: _____	

**OR**

2. I have not verified the identity of the Applicant for the following reason: \_\_\_\_\_
3. I confirm that the Applicant is applying on his/her own behalf and not as nominee, trustee or in a fiduciary capacity for any other person.

Further Applicant(s):      Date of commencement of business relationship (DD/MM/YYYY):   /   /

I certify that: (*please tick as appropriate*)

1. I have verified the identity of the Applicant in accordance with the Money Laundering Regulations 2007 and confirm that documentary evidence has been obtained and identity checks have been undertaken to confirm that the Applicant's name, address and date of birth as shown in section 1 are correct AND the details of the underlying records of identity are as described below (document name + detail + date e.g. driving licence SMITH625085JT4EG, electricity bill 30.11.07 cus ref 1245678):

*Certified Copy Attached*

Proof of identity: _____	
Proof of residency: _____	
Proof of date of birth: _____	

**OR**

2. I have not verified the identity of the Applicant for the following reason: \_\_\_\_\_
3. I confirm that the Applicant is applying on his/her own behalf and not as nominee, trustee or in a fiduciary capacity for any other person.

Signature: \_\_\_\_\_ Date (DD/MM/YYYY):   /   /

Financial Adviser/Consultant name: \_\_\_\_\_

Company name: \_\_\_\_\_

### ADMINISTRATION QUERIES

For any administration queries, you can contact us at:

Premier Portfolio Managers Limited, Po Box 55736, 50 Bank Street, Canary Wharf, London E14 1BT.

Tel: 0845 605 6363 Email: premier@premierfunds.co.uk Web: www.premierassetmanagement.co.uk

Premier Portfolio Managers Limited and Premier Fund Managers Limited are authorised and regulated by the Financial Services Authority of 25 The North Colonnade, Canary Wharf, London E14 5HS and are members of the Premier Asset Management Marketing Group. November 2009.